Introduction

www.plu68benefitfunds.com has been developed to provide you with a convenient and secure online experience. The Plumbers Local Union No 68 Benefits Office is committed to the online privacy of all of its users.

This privacy statement applies solely to information on this website, and it has been written to give you a clear explanation of our data processing practices to safeguard you and your personal information.

The use of the term partners denotes businesses and other authorities who work closely with The Plumbers Local Union No 68 Benefits Office to provide a service to the public.

If you have any questions or concerns relating to this policy and data protection please select **Contact us** from the site menu.

By using this website you are accepting the terms and conditions of use contained within this policy. If this policy is not acceptable to you, please do not use the Plumbers Local Union No 68 Benefits Office website.

Notification of changes

From time to time it will be necessary to update this Privacy Policy. This is in order to ensure our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it.

If at any point we decide to use personally identifiable information in a manner different from that stated at the time it was collected, we will notify users; our preferred method is by email. Users will have a choice as to whether or not we use their information in this different manner. We will use information in accordance with the privacy policy in force at the time the information was collected.

Information Collected

The Plumbers Local Union No 68 Benefits Office is the sole owner of the information on this site. We will not sell, share or rent any information on the website to third parties in any way, unless:

- it is stated on the web page at the point of collecting information from you, or
- it is outlined in this policy statement, or
- it is required by law.

We automatically receive and record information on server logs from your browser. The Benefits Office only monitors the IP (Internet Protocol) addresses of visitors to collect statistical data about usage patterns on our website. This information does not relate to any personal detail of an individual so all visitors to our site remain anonymous.

Users have several opportunities to provide online views and comments about the website, the Benefits Office, and its services from our website. The information provided by users via this service will be acted upon according to the content of the communication. The Plumbers Local Union No 68 Benefits Office may contact users in order to reply to the issues raised. This contact will be via email, unless an alternative is specified.

Users may also make written comments about the website, the Benefits Office, and its services by contacting us at our address, which you will find by choosing Contact us from the site menu.

The Plumbers Local Union No 68 Benefits Office will retain all communications received in order to produce statistical analysis reports on the comments received. All personal information collected on the website will be used for the purpose of delivering the service for which the information was supplied.

Cookies

A cookie is a small summary text file that is stored by your mobile phone (e.g., iPhone or Android) or by your browser (e.g., Internet Explorer, Edge, Chrome, Safari or Firefox). Cookies allow a website to store some information about users, allowing the website to recognize a user and respond appropriately.

The website may use cookies to collect anonymous usage statistics to track site utilization. Identifiable visitor usage information may also be stored in internal log files. We use this information to troubleshoot issues, improve our online services, and for analytical purposes, such as analyzing trends, administering the Site, tracking user movements and gathering broad demographic information.

The website utilizes cookies to ensure basic functionality for authenticated users, including but not limited to initiating and terminating valid sessions.

There are two types of cookies - 'session' and 'persistent' cookies. Session cookies disappear after you close your browser, whereas persistent cookies are stored for a length of time on your hard disk after which they "expire" automatically.

Like most other major websites, plu68benefitfunds.com uses cookies.

Any plu68benefitfunds.com cookies that are used or that remain on your PC do not contain any record of the information you may enter, nor any other personal information, and are only used so that interactive sessions function correctly. No other website can read the 'ID' we store in our cookies and we do not read any information from other websites.

Most browsers will allow you to refuse cookies on your machine but unfortunately, you will not be able to use any interactive pages on our site which require cookies if you do this.

If you use the "Links" facility to visit any of those listed websites, you might encounter the use of cookies on those sites, which of course is beyond the control of plu68benefitfunds.com/

If you would like more information about what cookies can do, and how you can manage or refuse them, we recommend you look at <u>www.allaboutcookies.org</u>. These web pages are produced by the Interactive Advertising Bureau (IAB) who develop standards and guidelines to support online business processes.

Security

Access to all our user information is restricted. Only employees who need the information to perform a specific job are granted access to personally identifiable information.

The servers on which we store personally identifiable information are kept in a secure environment which is continually monitored and tested.

If you have any questions about the security at our website, please send us a message using the <u>Contact</u> <u>Us</u> page.